

Caerphilly Public Services Board
Notes of Meeting
Held at 2.00 p.m. on Monday 7th October 2019
Sirhowy Room, Ty Penallta

Present:-	
Nick Wood (NW)	Aneurin Bevan University Health Board (Chair)
Cllr Barbara Jones (Cllr BJ)	Caerphilly County Borough Council
Joanne Regan (JR)	Office of the Gwent Police and Crime Commissioner
Shelley Bosson (SB)	Aneurin Bevan University Health Board
Diana Binding (DBi)	Wales Community Rehabilitation Company
David Bents (DBe)	South Wales Fire & Rescue Service
Ian Roberts (IR)	Gwent Police
Jon Goldsworthy (JG)	Natural Resources Wales
Tracey Deacon (TD)	Public Health Wales
Martin Featherstone (MF)	Gwent Association of Voluntary Organisations
Heather Nicholls (HN)	National Probation Service
In attendance:-	
Ali Gough (AG)	Aneurin Bevan University Health Board
Janice Dent (JD)	Gwent VAWDASV
Kieran McHugh (KM)	Gwent Police
David Street (DS)	Caerphilly County Borough Council
Cllr Judith Pritchard (Cllr JP)	Town and Community Councils - Gelligaer
Cllr Gillian Davies (Cllr GD)	Town and Community Councils - Nelson
Shân Boden (SBo)	One Voice Wales
Sarah Mutch (SM)	Caerphilly County Borough Council
Kathryn Peters (KP)	Corporate Policy Manager, CCBC
Alison Palmer (AP)	Community Planning Coordinator, GAVO / CCBC
Hayley Lancaster (HL)	CCBC - Communications
Apologies:-	
CC Pam Kelly (PK)	Gwent Police
Jeff Cuthbert (JC)	Gwent Police and Crime Commissioner
Mererid Bowley (MB)	Public Health Wales
Huw Jakeway (HJ)	South Wales Fire & Rescue Service
Christina Harrhy (CH)	Caerphilly County Borough Council
Cllr Tudor Davies (TD)	South Wales Fire Authority
James Owen (JO)	Welsh Government
Steve Morgan (SMo)	Natural Resources Wales

Point	Agenda item	Action
	<p><u>Welcome:</u></p> <p>Nick Wood, representative of ABUHB had agreed to chair the meeting and welcomed Cllr Barbara Jones, Interim Leader of the Council to the meeting. Members were invited to introduced themselves.</p>	
1.	<p><u>Previous Notes and Matters Arising:</u></p> <p>Pg 4 – The action for PSB members to support the priorities of the Youth and Junior Forum was noted, in particular the meeting between the Youth Forum and Steve</p>	

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	<p>Morgan for NRW and support required for their issue of CAMHs waiting times.</p> <p>Pg 6 – Action for Tina McMahon to report on the Shared Apprenticeships meeting with interested parties which would now take place on 16th October.</p> <p>The case studies promised by TMc had been received and would be circulated after the meeting.</p> <p>It was noted the documents on the Environmental Enhancement Plan for Lansbury Park due to be circulated by Rhian Kyte were not yet available.</p> <p>There being no amendments the notes of the previous meeting were approved.</p>	<p>TMc</p> <p>AP</p> <p>RK</p>
2.	<p><u>Greater Gwent Regional Partnership Board</u> Dave Street, Corporate Director of Social Services, CCBC.</p> <p>DS referred members to the Regional Partnership Board Annual Report 2018/19 which he circulated. He noted the terms of reference (Pg 11) and long term priorities and the structure diagram (Pg 12) which illustrated the membership of the RPB and its relationship with the five Strategic Hubs and framework of integrated partnerships. He noted that he and NW were co-chairs of the Children and Families Partnership. He explained that the RPB had increased in size over time and included representation from the five local authorities, citizens and the voluntary sector. DS explained that the 7 RPBs across Wales had been in place since 2016 and were seen by WG as a vehicle for joint working on health and social care, noting the difference between the RPBs and the 19 PSBs. Well-being work was fundamental to their role and RPBs were responsible for substantial funding. DS noted the complexity of managing funding which was frequently available at short notice or provided through annual mechanisms such as the ICF funding, WG Healthier Wales grant funding etc., and the need to ensure they had the right outcomes for the money. The RPB was becoming recognised as influential and with its access to funding, many more want to attend.</p> <p>DS noted that their current scrutiny processes were causing some issue across Wales and representations were being made to WG. There was a need to ensure that there were links back to PSBs so that they were working in partnership not in conflict. DS asked members to consider the circulated document and the RPB website and it was agreed a link to both would be circulated. The Chair thanked DS for his presentation.</p>	<p>KP</p>
3.	<p><u>Well-being of Future Generations: Action Area Updates</u> Kathryn Peters, Corporate Policy Manager introduced the item noting the Enabler and Action Area Updates from Set B would be presented by PSB Champions or Lead Officers.</p> <p><u>E2 - Communication and Engagement Enabler</u> – Kathryn Peters</p> <p>KP noted that the PSB had requested a report from this group at every meeting. Referring to the report KP noted that the PSB Annual Conference had taken place on 5th July where the digital Annual Report had been launched. Responses to the report content and format had been overwhelmingly positive, including Wales Audit Office and Future Generations Commissioner. It was proposed that the same format be used next year and Leads had already been asked to start considering content.</p> <p>KP referred members to the statistical information in the report but noted that there were no statistics for the PSB website currently available. New social media guidance was being prepared and would be circulated when available.</p>	

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	<p>KP referred members to the Conference evaluation report explaining that members of the PSB had previously expressed a wish to ensure the conference was of value. The response had been generally very positive apart from some respondents who identified the need for a more interactive event in future. The comments would be taken on board in the planning of the event for next year if the PSB agreed that they wished to hold a conference</p> <p>KP noted that it had been agreed that a communications and engagement officer would attend every PSB to tweet comments, publish information during the meeting and that Hayley Lancaster from CCBC was attending this meeting. An officer from the OPCC would attend the December meeting and it was suggested that someone from ABUHB could attend in March.</p> <p>The Chair asked members for comments on the evaluation and to consider whether there should be a PSB conference in future.</p> <p>SB and MF both felt the conference was important, despite the technical difficulties on this occasion, and agreed with comments that some form of workshop session be included to enable the wider audience to participate. It was noted that it was very positive to have the FGC at the event and it could be an opportunity to challenge organisations attending on their role within the WB Plan.</p> <p>MF thanked the PSB for the opportunity to use the event to launch the new Third Sector Partnership Agreement and include Voluntary Sector Liaison Committee (VSLC) members as part of the partnership architecture. MF noted that the PSB members had previously agreed to send a nominated representative to the Voluntary Sector Liaison Committee to further the joint working with the voluntary sector as part of the Third Sector Agreement. The current list of nominated representative needed updating as it was apparent that many named individuals had changed roles. The PSB was asked to refresh the list via e mail.</p> <p>KP noted that the VSLC had nominated a number of members for action areas but had not yet been included. KP would re-circulate the list to Leads.</p> <p>Following further discussion, the Chair asked members to consider the proposal to continue the PSB conference which was AGREED. It was noted that the structure and content would need to be discussed to ensure that opportunities for feedback and discussion were included.</p> <p><u>AA1 -Best Start in Life</u> – Sarah Mutch</p> <p>SM explained that work on this area was being undertaken on a local, regional and national level and had signed up to the Pathfinder programme from antenatal to age seven on a Gwent footprint. A regional steering group was supporting three pathfinder areas and cooperating with another two, which allowed for a consistent approach. Mapping of antenatal work from housing to education to midwifery had been undertaken but there would still be some gaps. A significant piece of work was being undertaken with Vanguard Consultancy with a six-day regional workshop with senior managers, to look at systems effectiveness current systems and what development would be needed for the future. They had received some funding on a regional basis to do some pilot work in non-Flying Start areas on speech and language and parenting, and were looking at more equity for families in non-Flying Start areas. Vanguard would be coming back in November to check progress and look at proposals for new systems.</p> <p>SM highlighted the production of a set of 10 ACEs children’s books by The Parent Network’s PETRA Publishing which all schools will have. They had also been undertaking resilience training for parents, practitioners and managers. School Holiday</p>	<p>KP</p> <p>AP</p>

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	<p>Enrichment Programmes (SHEP) had been delivered in Lansbury over the summer enhanced by a play scheme run by Van Community Council. SM responded to a question from DBi to explain that PETRA Publishing were setting up as a trading company and would be publishing their catalogue of 50 books written by parents and children which could be purchased for use in other schools, there was more information on the PETRA website https://www.petrapublishing.org/</p> <p><u>AA3 – Good Health and Well-being</u> – Alison Gough / Tracey Deacon</p> <p>AG reported on the well-attended workshop which had taken place in July. The priority focus emerging from the event was obesity, chronic conditions and mental health.</p> <p>Obesity had been identified in all three NCN plans. The delivery of Mental Health services was being revised and they had been awarded money for two mental health practitioners in the north of the borough from the transition fund. AG reported on the ongoing work to develop a wellbeing hub in the Aber Valley working with partners and the community. Other wellbeing hubs were expanding services – the North Resource Centre now had housing, employment and Citizens Advice sessions on Wednesdays and they were looking for additional services on other days of the week for users of the centre, including the development of a café with a local social enterprise to enable them to then start initiatives such as chatty café, dementia café and luncheon clubs. TD reported on the influenza vaccination programme. The NCNs were supporting a campaign for children’s vaccinations including running competitions and children’s parties in surgeries including a flu jab. It was reported that eight Community Connectors will all be in post by the end of the following week, linking directly to GP practices.</p> <p>The Chair noted that performance and quality measures were still to be included on the report. AG responding to questions on the location of the Resource Centre for the North and other hubs and NW suggested it would be helpful to have a map of the locations of the hubs either circulated or available through an update report for the next meeting. MF referred to the earlier update on the RPB and 3.5 on the report asking how they might work with the RPB and AG noted that the partnership approach could be evidenced in the delivery plan.</p> <p><u>AA5 – Natural Environment</u> – Jon Goldsworthy</p> <p>JG, referring members to the circulated report, noted the Green Spaces Core Group had met in June and had been actively seeking to widen the partnership. They had received interest from new members and all PSB partners were welcome. The drafting of the Green Infrastructure Plan was nearing completion and would hopefully be available for the next PSB meeting.</p> <p>JG noted that the Ystrad Mynach study had been completed and the Green Active Travel Project at Tir-y-Berth was nearing completion. They had worked with Public Health Wales, CCBC and the local community and schools. There would be a launch event for the project soon and JG suggested the PSB might like to have a site visit, possibly the June meeting. JG reported the disappointment that WG had withdrawn the ENRaW funding affecting the Gwent Greener Grid application. The Resilient Greater Gwent funding was still in place but would not now deliver the same outcomes as if both projects had been funded. They will be able to bid for RDP money in November and the group would be meeting to look at it. KP noted that at Partnership Scrutiny in July the question had been raised if elected members could join the group and JG confirmed that was possible.</p> <p>NW thanked everyone for their update reports.</p>	<p>AG</p> <p>AP</p>

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4.	<p><u>Working with Town and Community Councils</u> Shân Bowden, Development Officer, One Voice Wales, Community Cllrs. Judith Pritchard and Gillian Davies</p> <p>SBo thanked members for the opportunity to present to the PSB and began her presentation by explaining the role of One Voice Wales in representing the interests of Town and Community Councils across Wales (covering 95% of the population, 75% of the land mass). Their membership in Wales amounted to 626 of the 735 T&CCs and of the 18 in Caerphilly County Borough, 11 were members of One Voice Wales. SBo explained their vision was to work with local councils across Wales to shape places communities want to live in. Continuing by explaining that T&CCs were the first tier of government and varied substantially in size and coverage, representing populations from 1500 to over 50,000. As corporate bodies in their own right they had tax raising power through the precept. Their role was to:</p> <ul style="list-style-type: none"> • represent the interests of communities, • influence other decision makers, • take action to improve the quality of life for local people and their environment • and deliver services to meet local need. <p>SBo noted that income and services varied substantially across Wales and it was noted that none of the T&CCs in the county borough met the threshold for duties listed in Section 40 of the Future Generations Act to meet the objectives of the PSB.</p> <p>SBo highlighted the Independent Review of T&CCs noting that whilst some recommendations would require legislative change there were many that T&CCs could meet through working with local authorities. A task and finish group had been set up to look at the recommendations in detail which would be reporting in the Autumn.</p> <p>Referring to the Caerphilly Well-being Plan SBo outlined some of the work undertaken by T&CCs that directly supported the Well-being Objectives before outlining further benefits of working with T&CCs including existing community engagement links, access to parks, open spaces and allotments, play schemes, Community Asset Transfers and devolved place based services. One Voice Wales was working with the WLGA to strengthen relationships and partnership working with local authorities across Wales. The quarterly T&CC Liaison Committee in Caerphilly was noted, although the working relationship was not consistent across Wales. SBo asked the PSB to consider the inclusion of T&CCs in their membership and asked members to consider how they could contribute to the Caerphilly We Want. Cllr Pritchard highlighted the vast difference in size and budgets noting that the T&CCs in Caerphilly were relatively small organisations. However, there was potential for them to take on assets e.g. Gelligaer CC working to take over the recently closed public toilets in Ystrad Mynach; support events and local activities. JP gave examples of the Van CC support for the Lansbury plans, and their involvement with local policing.</p> <p>Cllr Davies thanked the PSB on behalf of the T&CC Liaison Committee for being allowed to make representations at the meeting, explaining that the Liaison Meetings were always well attended by the town and community councils across the county borough but perhaps not always by those able to answer their questions.</p> <p>IR from Gwent Police commented that from his own experience the WBFG Act was largely about building good partnerships and given the identified gap felt it was a good idea.</p> <p>The Chair thanked the town and community council representatives for their presentation noting that the PSB was a collaborative board and not solely concerned</p>	

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	<p>with the work of the local authority. Summarising for members that the One Voice Wales/T&CC Liaison Committee request was for a representative of T&CCs, from the Liaison Committee should be invited to become a member of the PSB. The Chair then proposed that the PSB discuss the proposal at the end of the meeting and he would write to them formally after a decision had been taken.</p>	NW/KP
5.	<p><u>VAWDASV Annual Report</u> Janice Dent, Regional Domestic Abuse Adviser – Gwent</p> <p>JD thanked the PSB for the opportunity to present an overview of the VAWDASV Annual Report for 2018/19, which had been previously circulated, noting that as it had been published in June some changes would have taken place since which she would focus on. The 2015 Act placed a duty on local authorities and health boards to publish a report on progress annually which is discharged in Gwent through the VAWDASV Regional Board and reporting to Gwent PSBs.</p> <p>One of the main achievements of the Board had been the publication of the five year Strategy in Gwent to support the legislation, which was accompanied by annual delivery plans. Survivor engagement was most important and ran through all strategic priorities. An Inclusion and Engagement Panel has been established to oversee work. Following the strategy consultation the focus of engagement work during 2018/19 was victim consultation with male victims whose voice is seldom heard. A focus group was held in March and the results were being used to inform services.</p> <p>WG commissioning guidance has been published during 2018/19 and had now become statutory with 2019/20 being a transition year. Delays in funding plans being approved had led to an uncertain year, impacting on services, with 2019/20 funding finally signed off in August.</p> <p>The Safe Lives Gwent MARAC (Multi Agency Risk Assessment Conferences) Review had led to the Board wishing to take a partnership approach with contributions to the funding of the Coordinator from Gwent Police and the OPCC.</p> <p>WG have attended the Partnership Board and have been part of the conversations about the challenges it has faced. This has included the loss of its regional premises at Mamhilad which has resulted in the team working from home while trying to identify a new space to work from with the assistance of SWF&RS.</p> <p>JD noted that the Domestic Homicide Review process was lengthy and they were looking at improvements to make it easier for families. A new process was being trialled in RCT on a complex case.</p> <p>Jane Hutt AM now had responsibility for VAWDASV in the Assembly. The strategic focus for this year was commissioning, and education and the new curriculum. Cllr BJ noted that they were looking to recruit two ambassadors per secondary school across Gwent to work with safeguarding leads but unfortunately only had £5,000 short term funding. In response to a question from NW JD confirmed that there were four people in the team.</p> <p>With no further questions or comments the Chair thanked JD for her presentation.</p>	
6.	<p><u>Regional Asset Management – G10 Feedback</u> Kathryn Peters, CCBC and Kieron McHugh, Gwent Police</p> <p>KP explained that there was no six monthly report on this occasion from the Asset Management Enabler. The G10 meeting had discussed a Gwent wide approach to</p>	

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	<p>assets, given that both Newport and Caerphilly had specific strands under their Well-being Plans and other PSB partners had a wider geographical remit. The proposal had been to lift it to a regional level and KP referred members to the circulated document. KM explained that they had struggled to get all partner input at a local level and hoped that there would be more involvement regionally. An additional driver for a regional approach was the role of WG through the National Assets Working Group which would fit with a regional approach. He noted that there were a number of supporting toolkits due for publication.</p> <p>The Chair asked members to consider how they wanted Asset Management reported in future; at the PSB or at the G10, and how they wanted to be assured of progress? He noted that there had been some local successes including the community safety hub and the addition of an ambulance out-station at Tredomen Business Park.</p> <p>A number of members felt that there was a need for an initial update on progress at the PSB from an assurance perspective to understand how G10 has progressed the work, with an expectation that there would be a local bias whilst also receiving a report on the regional approach, and this approach was AGREED.</p> <p>ACTIONS: that a progress report would be required on that basis in six months' time.</p>	KP/KM
7.	<p><u>PSB Terms of Reference</u></p> <p>An amended version of the PSB Terms of Reference had been previously circulated. KP explained that the amendments reflected the previous decision to allow public attendance at PSB meetings whilst recognising some issues might require discussion in private session. The amended Terms of Reference were ADOPTED.</p> <p>KP confirmed that the Terms of Reference were not on a formal review cycle and could be amended as and when changes were required.</p>	
8.	<p><u>Questions from the Public</u></p> <p>There were no questions from the public on this occasion. It was noted that details of the Agenda had been widely circulated on the PSB website, and through social media.</p>	
9.	<p><u>Matters Considered in Closed Session</u></p> <p>Following discussion, it was AGREED that the Town and Community Council Liaison Committee be invited to select a representative and alternate to sit on the PSB as an invited member and the PSB Terms of Reference be amended to reflect the additional membership.</p>	KP/NW
10	<p><u>Information Items</u></p> <p>The Building a Healthier Gwent Report was noted and the forthcoming member seminar in CCBC. TD noted that the report included a survey.</p> <p>MF reported that both Monmouthshire and Newport PSBs had held discussions on the National Development Framework and possible links to Well-being Plans in their areas. The Chair suggested it could be an agenda item for the next meeting.</p> <p>KP reported that Christina HARRY would like to include a discussion on developing a PSB social value policy at a future meeting.</p>	

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	<p><u>Date of Next Meeting</u></p> <p>Tuesday 10th December 2019 9.30 a.m. Sirhowy Room, Ty Penallta</p> <p>Agenda Items:</p> <p>Scorecard Performance Set A Social Value Report Green Infrastructure Strategy PSB Meeting Dates for 2020</p>	